

DRAFT

Bonner County

Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams



**CONSENT
AGENDA**

August 29, 2023

Memorandum

To: Bonner County Commissioners

Re: Adopting the Order of the Agenda as Presented

A suggested Motion would be: **Mr. Chairman I move to adopt the order of agenda as Presented.**

Consent Agenda

The Consent Agenda includes:

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners’ Minutes for August 22, 2023
- 2) Catering Permit: Eichardt’s Pub, Sandpoint, ID
- 3) Plats for Approval: MLD0034-23, Clagstone 35 Estates; MLD0024-23, Hansen Meadows; MLD0031-23, Replat of Lot 3, Bodie Canyon Acres
- 4) Invoices over \$5k: Risk (2); Public Works; Road & Bridge; District Court; Sheriff

A suggested motion would be: **Mr. Chairman, based on the information before us I move to approve the consent agenda as presented.**

Recommendation Acceptance: yes no _____ Date: _____

Steve Bradshaw, Chairman

DRAFT



Bonner County

Board of Commissioners

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MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

August 22, 2023 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, August 22, 2023, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bradshaw, Omodt, and Williams present. Commissioner Omodt called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Janine Shepard and the Pledge of Allegiance followed.

PUBLIC COMMENT

Jennifer Cramer – Request the BOCC get PHD sign off reinstated for new builds, etc. Request to be on the Agenda at the next business meeting.

ADOPT ORDER OF THE AGENDA AS AMENDED

Commissioner Williams made a motion to adopt the order of agenda as amended. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

DISTRICT 1 REPORT – Nothing to report.

DISTRICT 2 REPORT – Commissioner Williams gave an extensive report of issues and activities.

Commissioner Omodt recessed the meeting at 9:09 a.m. for 5 minutes due to loss of power.

Commissioner Omodt reconvened the meeting at 9:14 a.m.

Commissioner Williams continued the District 2 Report, invited questions from the public.

Wayne Martin – Asked about date for Commissioner Williams Town Hall in Priest River

John Dupree – Commented regarding the wildfires in the Blanchard area and the WBCSD recall.

Shari Dovale – Inquired about joining an emergency group for Blanchard area.

Monica Gunter – Commented on the morning chats.

DISTRICT 3 REPORT – Commissioner Omodt gave an extensive report of issues and activities.

CONSENT AGENDA – Action Item

1) Bonner County Commissioners' Minutes for August 15, 2023

2) Invoices over \$5k: EMS; Facilities; Sheriff (12 Invoices, 9 Confidential); Technology; Risk

Commissioner Williams made a motion to approve the consent agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

DRAFT

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY23 Claims Batch #23 \$1,467,703.10 & Demands in Batch #23 \$816,985.01; **Totaling \$2,284,688.11**

Claims Batch #23	
General Fund	\$ 96,050.09
Road & Bridge	\$ 482,360.30
Airport	\$ 4,278.89
Elections	\$ 718.39
Drug Court	\$ 511.64
District Court	\$ 57,455.88
911 Fund	\$ 4,652.75
Indigent & Charity	\$ 1,001.50
Revaluation	\$ 2,603.41
Solid Waste	\$ 679,154.75
Tort	\$ 2,334.07
Weeds	\$ 656.50
Parks & Recreation	\$ 1,130.76
Justice Fund	\$ 121,823.16
Waterways	\$ 2,300.07
Grants	\$ 9,839.24
Self-Insured Medical	\$ 105.00
Auditors Trust	\$ 726.70
Total	\$ 1,467,703.10
Claims Batch #23	
Demands	\$ 816,985.01

Commissioner Williams made a motion to approve payment of the FY23 Claims and Demands in Batch #23 Totaling \$2,284,688.11. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY23 EMS Batch #23 \$35,529.21 & Demands in Batch #23 \$104,604.11; **Totaling \$140,133.32**

EMS Claims Batch #23	
Ambulance District	\$ 35,529.21
EMS Claims Batch #23	
Demands	\$ 104,604.11

Commissioner Williams made a motion to approve payment of the FY23 EMS Claims and Demands in Batch #23 Totaling \$140,133.32. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

SOLID WASTE – Bob Howard

- 1) Action Item: Discussion/Decision Regarding FY2024 Scrap Metal Waste Bid Advertisement

DRAFT

Commissioner Williams made a motion to approve that the County approve the issuance and advertisement of a Request for Bid to remove the metal piles at the Dickensheet, Idaho Hill, and Colburn waste transfer sites. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

2) Action Item: Discussion/Decision Regarding FY2024 Wood Grinding Waste Bid Advertisement
Commissioner Williams made a motion to that the County approve the issuance and advertisement of a Request for Bid to grind and remove the wood piles at the Dickensheet, Idaho Hill, and Colburn waste transfer sites. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

3) Action Item: Discussion/Decision Regarding FY2024 Household Hazardous Waste Disposal Bid Advertisement

Commissioner Williams made a motion to that the County approve the issuance and advertisement of a Request for Bid to accept, package, transport, and dispose of household hazardous waste at various collection sites throughout the county on each scheduled Saturday. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

EMS – Jeff Lindsey

1) Action Item: Discussion/Decision Regarding EMS Commercial Lease Agreement; **\$6,868.85/month**
Commissioner Williams made a motion to approve and sign the commercial lease agreement for 521 N. Third Ave., Sandpoint, ID 83864; a one-year lease agreement between Third Ave., LLC and Bonner County at a rate of \$6,868.85 per month for the building in which Bonner County EMS currently resides. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

PLANNING – Jake Gabell

1) Action Item: Discussion/Decision Regarding Canon Lease Contract; **\$99/month**
Commissioner Williams made a motion to approve the request for a replacement Canon printer/copier for the Planning department with a 60-month lease of \$99/month plus actual cost per copies. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

AIRPORT – Dave Schuck

1) Action Item: Discussion/Decision Regarding Amendment to Aviation Legal Counsel Engagement Letter
Commissioner Williams made a motion that the County accept this amendment to the Pillsbury engagement letter and that the chairman sign administratively. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

ROAD & BRIDGE – Jason Topp

1) Action Item: Discussion/Decision Regarding Rebuttal of Grader Bid Award to Western States Cat
Commissioner Williams made a motion to approve moving forward with the original award of (7) seven 140 AWD motor graders and allow the director Jason Topp to send the attached letter in response to Pape Machinery, Inc's rebuttal letter. Commissioner Omodt stepped down from the chair and seconded the motion. Public comment: Wayne Martin – inquired about the requirements being met by Western Cat. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

TECHNOLOGY – Jacob Storms

1) Action Item: Discussion/Decision Regarding UADWEB Subscription Agreement
Commissioner Williams made a motion to approve this UADWEB Subscription agreement. Commissioner Omodt stepped down from the chair and seconded the motion. Public comment: Shari Dovale – inquired if there had been a problem with use/access and if it is for the public or just specific companies. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

DRAFT

EMERGENCY MANAGEMENT – Bob Howard

1) Action Item: Discussion/Decision Regarding Disaster Declaration; **Resolution**

Commissioner Williams made a motion to approve Resolution #2023-64 declaring a disaster regarding the dry and excessive weather conditions and high winds that have facilitated wildfires in several locations throughout Bonner County and nearby and the need for assistance. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt recessed the meeting at 9:55 a.m. for ten minutes.

Commissioner Omodt reconvened the meeting at 10:14 a.m.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel 911

Action Item: Discussion/Decision Regarding 911

At 10:14 a.m. Commissioner Omodt stepped down from the chair and made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Absent, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt reconvened the meeting at 10:24 a.m.

Commissioner Omodt stepped down from the chair and made a motion to proceed as discussed regarding 911. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Abstain, Commissioner Bradshaw – Yes. The motion passed.

2) Executive Session under Idaho Code § 74-206 (1) (B) Personnel

Action Item: Discussion/Decision Approval of Tuition Reimbursement

At 10:26 a.m. Commissioner Williams made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt reconvened the meeting at 10:28 a.m.

Commissioner Williams made a motion to proceed as discussed regarding tuition reimbursement. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt recessed the meeting at 10:29 a.m. for 5 minutes

Commissioner Omodt reconvened the meeting at 10:34 a.m.

EXECUTIVE SESSION – Risk Management

1) Executive Session under Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (D) Records Exempt

Action Item: Discussion/Decision Regarding Claims

At 10:35 a.m. Commissioner Williams made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt reconvened the meeting at 11:41 a.m.

Commissioner Omodt adjourned the meeting at 11:41 a.m.

DRAFT

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of August 15, 2023 – August 21, 2023
Copies of the complete meeting minutes are available upon request.

On Wednesday, August 16, 2023, a special meeting was held with the Bonner County Commissioners Office pursuant to Idaho Code §74-204 (2). Commissioner Omodt made a motion to move the Human Resource Department and Risk Management back under the Board of County Commissioners. Commissioner Bradshaw stepped down from the chair and amended the motion to include that HR and Risk would not answer to any singular Commissioner, but the Board as a whole. Commissioner Omodt seconded the amendment. Commissioner Bradshaw called for the vote. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams - Absent, Commissioner Bradshaw – Yes. The motion passed.

On Wednesday, August 16, 2023, Assistance was held pursuant to Idaho Code §74-204 (2).

On Monday, August 21, 2023, the Budget Adoption was held pursuant to Idaho Code §74-204 (2). Commissioner Omodt stepped down from the chair and made a motion to approve Resolution #2023-63 adopting the Bonner County Budget for FY2024 in the amount of \$74,947,678 and the Bonner County Ambulance District Budget for FY2024 in the amount of \$5,135,970. Commissioner Williams seconded the motion to move forward for discussion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – No, Commissioner Bradshaw – Yes. The motion passed.

On Monday, August 21, 2023 an HR Workshop was held pursuant to Idaho Code §74-204 (2).

On Monday, August 21, 2023, an Executive Session was held pursuant to Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (F) Litigation.

ATTEST: Michael W. Rosedale

By _____
Chairman Steve Bradshaw

By _____
Deputy Clerk

Date

IDAHO ALCOHOL BEVERAGE CATERING PERMIT

BUSINESS NAME: EICHARDT'S PUB

TOTAL DAYS (Up to 3 days total): 1. 2. 3.

TOTAL FEES (\$20/day): \$20 \$40 \$60

FACILITY ADDRESS: 212 CEDAR ST CITY: SANDPOINT COUNTY: BONNER

STATE OF IDAHO ALCOHOL BEVERAGE LICENSE NUMBER: 2999 PREMISE NUMBER: 7B-25

DATES PERMIT TO BE USED: FROM 09/16/2023 TO 09/16/2023 TIME: FROM 03:00 P M TO 11:00 P M.

LOCATION WHERE PERMIT WILL BE USED (ADDRESS & ROOM NUMBER): 10881 N BOYER ROAD

TYPE OF EVENT: BASE POINT OBSERVATORY LAUNCH EVENT NAME (IF APPLICABLE): _____

EVENT BEING HELD FOR (ORGANIZATION, GROUP, OR INDIVIDUAL NAME): SAME

ALCOHOL TO BE SERVED (Must match the State Liquor License):

Bottled/canned beer Draft beer Wine by the glass Wine by the bottle Liquor

Signature of Licensee

Unless licensee is disqualified, approval of this permit does certify that the licensee is entitled to hold and use this Idaho Alcohol Beverage Catering Permit at the above premises, subject to provisions of Title 23-1.C.

Sheriff or _____
Chief of Police

Council or _____
Board of Trustees or _____
Chairman County Commissioners

BONNER COUNTY CLERK 1500 HIGHWAY 2 SUITE 335 SANDPOINT, ID 83864 (208) 265-1490

DRAFT

Bonner County Planning Department

"Protecting property rights and enhancing property value"
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864
Phone (208) 265-1458 - Fax (866) 537-4935
Email: planning@bonnercountyid.gov - Web site: www.bonnercountyid.gov



Board of County Commissioners Memorandum

August 17, 2023

To: Board of County Commissioners

From: Alex Feyen, Bonner County Planner

Subject: Final plat, MLD0034-23 – CLAGSTONE 35 ESTATES

The above referenced plat is a minor land division dividing a 30-acre parcel into three (3) +/- 5-acre lots and one (1) +/- 15-acre lot. The property is zoned Rural-5 (R-5) and meets the requirements of that zone. The property is served by individual well, individual system, Spirit Lake Fire District and Inland Power, Inc. The property is accessed via Clagstone Road and Blanchard Cutoff, Bonner County owned and maintained public right-of-ways. The parcel is located in a portion of Section 24, Township 54 North, Range 05 West, Boise Meridian, Idaho. The plat was approved by Bonner County on July 26, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Berard
Alex Feyen

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: Yes No

Commissioner Steve Bradshaw, Chairman

Date: _____

DRAFT

Bonner County Planning Department

"Protecting property rights and enhancing property value"
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Board of County Commissioners Memorandum

August 22, 2023

To: Board of County Commissioners

From: Rob Winningham, Bonner County Planning Tech

Subject: Final plat, MLD0024-23 – HANSEN MEADOWS

The above referenced plat is a minor land division dividing one (1) 19.8-acre parcel into two (2) ±9.61-acre lots. The property is zoned Agriculture/Forest 10 (A/F-10) and meets the requirements of that zone. The property is served by individual well, individual system, Northside Fire District and Northern Lights, Inc. The property is accessed off Selle Road, a publicly-owned and maintained right-of-way. The parcel is located in a portion of Section 21, Township 58 North, Range 01 West, Boise Meridian, Idaho. The plat was approved by Bonner County on June 14, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Berard
Rob Winningham

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: Yes No

Commissioner Steve Bradshaw, Chairman

Date: _____

DRAFT

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Board of County Commissioners Memorandum

August 22, 2023

To: Board of County Commissioners

From: Rob Winningham, Bonner County Planning Tech

Subject: Final plat, MLD0031-23 – REPLAT OF LOT 3, BODIE CANYON ACRES

The above referenced plat is a minor land division dividing one (1) 10.06 acre lot into two (2) 5.03 acre lots. The property is zoned Rural 5 (R-5) and meets the requirements of that zone. The property is served by individual well, individual system, West Pend Oreille Fire and Avista Utilities. The property is accessed off North Bodie Canyon Road, a privately-owned and maintained easement. The parcel is located in a portion of Section 14, Township 56 North, Range 05 West, Boise Meridian, Idaho. The plat was approved by Bonner County on June 29, 2023.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Legal Review: _____

Distribution: Jake Gabell
Janna Berard
Rob Winningham

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance: Yes No

Commissioner Steve Bradshaw, Chairman

Date: _____



DRAFT Risk Management Bonner County

RISK Management
Consent Agenda Item

August 29, 2023

MEMORANDUM

To: Commissioners

Re: Pay invoices >\$5000 for HIS for Think Zoom/ Bonner County Center of Excellence subscription renewal.

Description:

Request to pay HIS for Think zoom training platform subscription for \$22,450.00.

Invoice number INV88331 to be paid out of the Tort Fund Education budget 024-6490

Risk Management requests approval to proceed with the payment.

Distribution: Original to BOCC
Copy to the Risk Manager
Copy to Auditing

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steven Bradshaw, Chairman



Invoice DRAFT

Invoice Number: INV88331
Invoice Date: 08/11/2023
Due Date: 09/10/2023
Contact Name: Cindy Binkerd

Billed Address:
 Bonner County
 215 S. First Avenue
 Sandpoint Idaho 83864

Shipping Address:
 Bonner County
 215 S. First Avenue
 Sandpoint Idaho 83864

Customer P.O. -	Reference -	Terms -	Net 30
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Item No.	Description	Period of Agreement	Quantity	Price	Amount Per Year
EJ4BUSCOMPBUND LE	450 users for BS & WC	11/01/2021 - 10/31/2024	450	73.00	\$32,850.00
EJ4BUSCOMPBUND LE	Incentive	11/01/2021 - 10/31/2024	1	-10,400.00	\$-10,400.00

ACH Information

US Bank – Eugene, OR
 Routing No - 123000220
 Acct No - 153669086495

Subtotal	\$22,450.00
Sales Tax	\$0.00
Total	\$22,450.00

EIN # 91-1694268

Make Check Payable and Remit To:
HSI Workplace Compliance Solutions, Inc.
PO Box 809321
Chicago, IL 60680-9321

For billing questions, to receive invoices via email or if you would like to make payments via ACH or Credit Card please contact:
billing@hsi.com
 509-545-1800

Licensee is obligated to pay annual license fees at the beginning of each annual period during the Period of Agreement. This invoice is for one annual period.



DRAFT Risk Management Bonner County

RISK Management
Consent Agenda Item

August 29, 2023

MEMORANDUM

To: Commissioners

Re: Pay invoices >\$5000 for Northwest Autobody for repairs.

Description:

Request to pay repair bill of \$16,950.29 to Northwest Autobody for repairs for the claim of:

Date	Invoice #	Amount	Claim #	Description
2/2/23	7916	\$16,950.29	202302027843	Elk was struck

The Sheriff Office complied with Bonner County’s Risk Policy and is eligible for full reimbursement as per Bonner County policy.

Risk Management requests approval to proceed with the payment.

Distribution: Original to BOCC
Copy to the Risk Manager
Copy to Auditing

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steven Bradshaw, Chairman

NORTHWEST AUTO BODY PONDERAY

"Committed to Excellence"
 1202 Triangle Drive, PONDERAY, ID 83852
 Phone: (208) 265-9999
 FAX: (208) 263-1888

Workfile ID: 0d9145df
 PartsShare: 7bCsRK
 Federal ID: 82-0508218

Final Bill

RO Number: 7916

Customer: Bonner County Sheriff	Insurance: CUSTOMER PAY	Adjuster: Phone: Claim: ELK HIT 202302027843	Estimator: Eric Donenfeld Create Date: 2/7/2023
(208) 946-1947		Loss Date:	
		Deductible:	

2016 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection

VIN: 1GNSKFEC4GR307483	Interior Color:	Mileage In:	Vehicle Out: 3/29/2023
License:	Exterior Color:	Mileage Out:	
State:	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	S01		INFORMATION LABELS						
2	S01	Remove/Install	Rpl information labels				0.3	Body	
3	S01	Remove/Install	AC label				0.0	Body	
4	E01		FRONT BUMPER						
5	E01	Remove/Replace	O/H front bumper				2.5	Body	
6	S01	Remove/Replace	Bumper cover w/park asst	1	706.35T	A/M	0.0	Body	2.8
7	E01		Add for Clear Coat						1.1
8	E01	Remove/Replace	LT Filler panel	1	46.77T	OEM	0.0	Body	
9	E01	Remove/Replace	RT Filler panel	1	46.33T	OEM	0.0	Body	
10	E01	Remove/Replace	Impact bar	1	462.00T	A/M	0.3	Body	
11	S01	Remove/Replace	Lower molding w/o adaptive cruise w/tow hooks	1	113.65T	OEM	0.0	Body	
12	E01	Remove/Replace	LT Bumper cover guide	1	28.90T	OEM			
13	E01	Remove/Replace	RT Bumper cover guide	1	28.90T	OEM			
14	S01	Remove/Replace	Air deflector w/o Police pkg	1	110.00T	A/M	0.0	Body	
15	S01	Remove/Replace	LT Outer molding flat black	1	31.88T	OEM	0.0	Body	
16	S01	Remove/Replace	RT Outer molding flat black	1	31.88T	OEM	0.0	Body	
17	E01		GRILLE						
18	S01	Remove/Replace	Grille assy standard w/gold emblem	1	682.45T	A/M	0.0	Body	
19	E01		FRONT LAMPS						
20	E01	Remove/Replace	LT Headlamp assy w/o HID lamps	1	819.00T	A/M	0.0	Body	
21	E01	Remove/Replace	Aim headlamps				0.5	Body	
22	E01	Remove/Replace	RT Headlamp assy w/o HID lamps	1	803.00T	A/M	0.0	Body	
23	S01	Remove/Replace	Forward driving lamps	1	256.82T	Other	1.0	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

DRAFT

RO Number: 7916

2016 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection

NOTE: Bull bar mounted LED lamps

Line	Code	Description	Qty	Price	Part	Category	Sub-Category
RADIATOR SUPPORT							
24	E01						
25	E01	Remove/Replace Radiator support	1	523.92T	OEM	7.4	Body
26	E01	Remove/Replace Evacuate & recharge				1.4	Mech
27	E01	Remove/Replace Add for trans cooler				0.3	Mech
28	E01	Remove/Replace Sight shield	1	83.72T	OEM	0.2	Body
29	E01	Remove/Replace Mount panel	1	690.18T	OEM	0.0	Body
30	E01	Add for shutter					
31	E01	Remove/Replace Temp sensor	1	14.74T	OEM		
32	E01						
COOLING							
33	S01	Remove/Replace Radiator all	1	389.95T	A/M	0.0	Body
34	E01	Remove/Replace RT Baffle side	1	58.33T	OEM	0.1	Body
35	E01	Remove/Replace LT Baffle side	1	58.33T	OEM	0.1	Body
36	E01	Remove/Replace Seal	1	153.00T	A/M		
37	E01	Remove/Replace Baffle upper	1	68.33T	OEM	0.1	Body
38	E01	Remove/Replace Lower hose	1	176.10T	OEM	0.6	Mech
39	E01	Remove/Replace Deduct for Overlap				(0.3)	Body
40	S01	Remove/Replace RT and Rt Fan motor assy	1	350.00T	LKQ	0.8	Mech
41	S01	Remove/Replace Baffle lower	1	43.34T	OEM	0.1	Body
42	E01						
AIR CONDITIONER & HEATER							
43	S01	Remove/Replace Condenser assy	1	225.36T	A/M	0.0	Body
44	E01	Remove/Replace AC Service refrigerant recovery				0.4	Body
45	S01	Remove/Replace Liquid line	1	129.59T	OEM	0.8	Body
46	E01						
HOOD							
47	E01	Remove/Replace Hood	1	1,350.00T	A/M	1.1	Body 3.3
48	E01	Overlap Major Non-Adj. Panel				(0.2)	
49	E01	Add for Clear Coat				0.6	
50	E01	Add for Underside(Complete)				1.6	
51	E01	Add for Clear Coat				0.3	
52	E01	Remove/Replace LT Hinge assy	1	125.88T	OEM	0.0	Body 0.3
53	E01	Add for Clear Coat				0.1	
54	E01	Remove/Replace RT Hinge assy	1	125.88T	OEM	0.3	Body 0.3
55	E01	Add for Clear Coat				0.1	
56	E01	Remove/Replace LT Assist spring	1	34.53T	OEM		
57	E01	Remove/Replace RT Assist spring	1	34.53T	OEM		
58	E01	Remove/Replace Latch assy	1	94.87T	OEM	0.0	Body
59	E01	Remove/Replace Bumper side	1	7.03T	OEM		
60	E01	Remove/Replace Insulator	1	131.46T	OEM	0.0	Body
61	E01	Remove/Replace Bumper front inner	2	14.06T	OEM		
62	E01	Remove/Replace Bumper front outer	2	18.86T	OEM		
63	E01						
FENDER							
64	E01	Remove/Replace LT Fender Tahoe	1	840.00T	OEM	3.6	Body 2.2

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

DRAFT

RO Number: 7916

2016 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection

65	E01		Overlap Major Adj. Panel						(0.4)
66	E01		Add for Clear Coat						0.4
67	E01		Add for Edging						0.5
68	E01		Add for Clear Coat						0.1
69	E01		Add for Inside						1.0
70	E01		Add for Clear Coat						0.2
71	E01	Remove/Replace	LT Fender brace	1	31.27T	OEM			
72	E01	Remove/Replace	LT Fender reinforcement	1	15.13T	OEM	0.1	Body	
73	E01	Remove/Replace	LT Fender liner Tahoe w/o Z71 pkg	1	118.58T	OEM	0.0	Body	
74	E01	Remove/Install	Mud flap(s)				0.2	Body	
75	E01	Remove/Install	RT Fender liner Tahoe w/o Z71 pkg				0.3	Body	
76	S01	Repair	Rt fender				2.0	Body	
77	S01		Add for Inside						
78	E01	Remove/Install	Mud flap(s)				0.2	Body	
79	S01	Remove/Replace	LT Fender upper bracket	1	56.58T	OEM	0.1	Body	
80	S01	Remove/Replace	LT Fender liner nut	10	67.50T	OEM			
81	E01		FRAME						
82	S01	Repair	LT Rail end				1.5	Body	
83	E01	Repair	RT Rail end				1.0	Body	
84	S01		ELECTRICAL						
85	S01	Remove/Replace	Battery	1	200.00T	OEM	0.4	Body	
86	S01	Remove/Replace	Battery tray	1	55.16T	OEM	0.0	Body	
87	S01	Remove/Replace	Support	1	72.91T	OEM			
88	S01	Remove/Replace	Mount bracket	1	21.96T	OEM			
89	S01		ENGINE						
90	S01	Remove/Replace	Air cleaner assy	1	166.33T	OEM	0.3	Body	
91	S01	Remove/Replace	Intake duct 5.3 liter	1	202.77T	OEM			
92	S01	Remove/Replace	Air cleaner assy support	1	91.38T	OEM			
93	S01		RESTRAINT SYSTEMS						
94	S01	Remove/Install	LT Ft impact sensor				0.3	Body	
95	S01	Remove/Install	RT Ft impact sensor				0.3	Body	
96	E01		VEHICLE DIAGNOSTICS						
97	E01	Repair	Post-repair scan				0.5	Mech	
98	E01		Coolant	2	50.00T	Other			
99	E01	Remove/Replace	1234YF Refrigerant	1	147.00T	Other			
100	E01	Repair	Pull Lt/ prepull				1.0	Body	
101	E01		In house clips, rivets, etc.	1	55.00T	A/M			
102	E01		Collision access time/ retainers that are damaged around.				0.5	Body	
103	E01		Cover car for primer	1	5.00T	A/M	0.2	Body	
104	E01	Remove/Replace	Corrosion protection primer						0.5
105	E01	Remove/Replace	Cavity wax	1	12.00T	Other	0.3	Body	
106	E01	Remove/Replace	Flex additive	1	12.00T	Other			

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

DRAFT

RO Number: 7916

2016 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection

107	E01	Sublet	Hazardous waste removal	1	5.00	Other	
108	S01	Remove/Replace	Bull bar NOTE: Price could change.	1	1,000.00T	A/M	2.0 Body
109	S01	Repair	re-wire bull bar lamps splice and solder				1.0 Body
110	S01	Sublet	Stripe	1	250.00	Sublet	
111	E01		Install stripe				1.5 Body
112	S01		Cap lines to prevent contaminants from entering the system				0.3 Body
113	S01		Freight	1	2.00T	Other	
114	S01		Freight	1	2.00T	Other	
115	S01		Freight	1	8.00T	Other	
116	S01		Freight	1	2.00T	Other	
117	S01		Freight	1	2.00T	Other	
118	S01		Freight	1	2.00T	Other	
119	S01		Freight	1	2.00T	Other	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts		87.50			12,397.99
Sublet/Miscellaneous		62.50			317.50
Labor, Body			68.00	32.0	2,176.00
Labor, Refinish			68.00	14.8	1,006.40
Labor, Mechanical			95.00	3.6	342.00
Material, Paint					710.40
Subtotal					16,950.29
Sales Tax					0.00
Grand Total					16,950.29
Net Total					16,950.29

Estimate Version	Total \$
Original	16,103.77
Supplement S01	846.52

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00
Customer Total \$:	16,950.29
Received from Customer \$:	0.00
Balance due from Customer \$:	16,950.29

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



DRAFT

BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303
Phone (208) 255-5681 • Fax 844-965-9700 • www.bonnercountyyid.gov

August 29, 2023

Consent
Agenda

Memorandum

To: Commissioners

From: Teddi Lupton, Director of Public Works

Re: Water/Sewer Connection Fees, Building Permit and Impact Fees

The Facilities and Engineering Departments is requesting permission to pay the following fees to the City of Sandpoint for the EMS Station 1 and Office Complex:

Sewer NUFF	\$50,488.00
Water NUFF	\$55,129.00
Building Permit and Impact Fees	\$43,949.48

For a total of \$149,566.48. These fees will come out of 00118/9480 Capitol Construction at 70% of the fees (\$104,696.54) and 99918/9480 EMS Capitol Construction at 30% (44,869.94).

Auditor Review *[Signature]*

Distribution: Original to BOCC
Email copy to Teddi Lupton

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

City of Sandpoint

1123 Lake St.
Sandpoint, ID 83864
Ph: (208) 263-3407
Fax:

DRAFT

Pay by Account In Full



TOTAL AMOUNT DUE

Bonner County
1500 HWY SUITE 308 SANDPOINT ID

EMS Station 1 Build Permit + Impact fee \$ 43,949.48

Pay by Invoice Code	Type	Record No.	Invoice No.	Address	Amount Due
	Permit	PCOMM23-0016	00005774	521 S DIVISION AVE	\$ 15,384.92
			Fee Detail: 3,224,029.51	Building Permit Fee	
	Effective Date:	08/17/2023	Amount Cost: \$0.00		
	Permit	PCOMM23-0016	00005774	521 S DIVISION AVE	\$ 4,455.64
			Fee Detail: 23,884.00	Fire - Office	
	Effective Date:	08/17/2023	Amount Cost: \$0.00		
	Permit	PCOMM23-0016	00005774	521 S DIVISION AVE	\$ 1,511.88
			Fee Detail: 23,884.00	Pathways - Office	
	Effective Date:	08/17/2023	Amount Cost: \$0.00		
	Permit	PCOMM23-0016	00005774	521 S DIVISION AVE	\$ 875.36
			Fee Detail: 23,884.00	Police - Office	
	Effective Date:	08/17/2023	Amount Cost: \$0.00		
	Permit	PCOMM23-0016	00005774	521 S DIVISION AVE	\$ 21,721.68
			Fee Detail: 23,884.00	Streets - Office	
	Effective Date:	08/17/2023	Amount Cost: \$0.00		

Total Amount Due \$ 43,949.48

70% 00118/9480 \$ 30,764.64
30% 99918/9480 \$ 13,184.84

[Signature]
Bonner County Commissioner

City of Sandpoint

123 Lake St.
Sandpoint, ID 83864
Phone: (208) 263-3407
Fax:

DRAFT

Pay by Account In Full



TOTAL AMOUNT DUE

\$ 50,488.00

Bonner County
500 HWY 2
Sandpoint, ID 83864

FAC EMS Station 1 Sewer Connection fee

by Invoice Code	Type	Record No.	Invoice No.	Address	Amount Due
	Permit	PSEW23-0055	00005765	521 S DIVISION AVE	\$ 50,488.00
			Fee Detail: 8.00	Sewer NUFF (FY '23)	
	Effective Date:	08/15/2023	Amount Cost:	\$0.00	

Total Amount Due \$ 50,488.00

70% 00118/9480 \$ 35,341.60

30% 99918/9480 \$ 15,146.40

Nick [Signature]
Bonner County Commissioner



City of Sandpoint

123 Lake St.
Sandpoint, ID 83864
Phone: (208) 263-3407
Fax:

DRAFT

Pay by Account In Full




TOTAL AMOUNT DUE

\$ 55,129.00

Donner County
500 HWY 2
Sandpoint, ID 83864

FAC EMS STATION 1 Water Connection fee

by Invoice Code	Type	Record No.	Invoice No.	Address	Amount Due
	Permit	PWAT23-0069	00005764	521 S DIVISION AVE	\$ 55,129.00
			Fee Detail: 1.00	Water NUFF (FY '23) - 2"	
	Effective Date:	08/15/2023	Amount Cost:	\$0.00	

Total Amount Due \$ 55,129.00

70% 00118 - 9480 \$ 38,590.30
 30% 99918 - 9480 \$ 16,538.70


 District 3 - Commissioner





DRAFT Frank Gurney Inc.

General Contractor

P.O. BOX 11557 - PARKWATER STATION
SPOKANE VALLEY, WASHINGTON 99211
PH. (509) 535-3069 FAX (509) 535-1911
CONTR. LIC. #FR-AN-KG*3060J

Since 1959

August 18th, 2023

Bonner County Road and Bridge

Attn: Matt Mulder

208-255-5681

matt.mulder@bonnercountyid.gov

Re: Bear Paw Road Guardrail

MATERIALS:

42	EA	12'-6" Length W-Beam Guardrail Element @ \$137.50 / EA	= \$	5,775.00
86	EA	W6 x 8.5 x 11'-0" Steel Guardrail Post @ \$135.00 / EA	= \$	11,610.00
86	EA	6 x 8 x 14" Guardrail Block @ \$15.00 / EA	= \$	1,290.00
4	EA	Boxing Glove Terminal @ \$95.00 / EA	= \$	380.00
			= \$	<u>19,055.00</u>

LABOR:

22	HRS	Operator @ \$75.00 / HR	= \$	1,650.00
22	HRS	Foreman @ \$75.00 / HR	= \$	1,650.00
44	HRS	Laborer @ \$65.00 / HR	= \$	2,860.00
			= \$	<u>6,160.00</u>

TRAFFIC CONTROL

22	HRS	Traffic Control Supervisor @ \$69.00	= \$	1,518.00
22	HRS	Traffic Control Vehicle @ \$30.00	= \$	660.00
22	HRS	Flagger @ \$65.00	= \$	1,430.00
96	Sq Ft	Signs @ \$8.00	= \$	768.00
			= \$	<u>4,376.00</u>

EQUIPMENT

22	HRS	1 Ton - Service Vehicle @ \$30.00 / HR	= \$	660.00
22	HRS	Auger Punch Truck @ \$145.00 / HR	= \$	3,190.00
22	HRS	1.5-Ton Flatbed @ \$40.00 / HR	= \$	880.00
			= \$	<u>4,730.00</u>

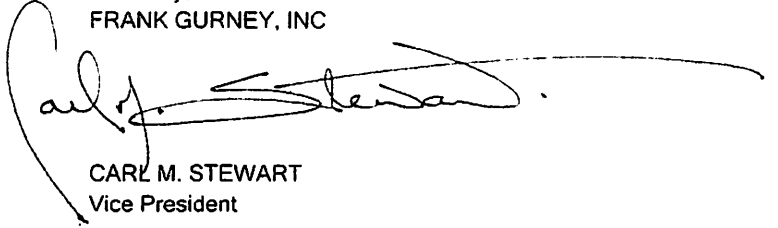
DRAFT

NOTES: Prices good for 15 days from date of bid opening
No dirt, asphalt or curb work
No surveying, no bond
Utilities located out of the way of guardrail by others
No TERO Fees included
Owner to call locate and provide copy of locate ticket to FGI if this quote is approved

TOTAL:

Materials	= \$	19,055.00
Labor	= \$	6,160.00
Traffic Control	= \$	4,376.00
Equipment	= \$	4,730.00
Total Quotation:	= \$	<u>34,321.00</u>

Sincerely,
FRANK GURNEY, INC



CARL M. STEWART
Vice President

DRAFT

DISTRICT COURT
FIRST JUDICIAL DISTRICT
STATE OF IDAHO

LAMONT C. BERECZ
DISTRICT JUDGE
(208) 265-1445
Fax (888) 960-4885



RESIDENT CHAMBERS
BONNER COUNTY COURTHOUSE
215 SOUTH FIRST AVENUE
SANDPOINT ID 83864-1392

MEMORANDUM

Date: August 23, 2023

To: Bonner County Board of Commissioners

From: Lamont Berez, District Court

Re: Purchase over 5K – Courtroom Laptops

Bonner County District Court is seeking to purchase new laptop computers for the courtrooms. The computers currently being used are very old and outdated. These computers are used to control ZOOM and other function of the Bailiffs while in court. We are planning on purchasing one unit for each courtroom. The total purchase price is \$7,412.08. The quote is attached. District Court has adequate funds in its 2023 budget to cover the cost of the computers.

This Request has been approved by:

Auditing – Michael Rosedale _____

Recommendation: Accept____ Deny____

Commissioner Steve Bradshaw. Chairman

Date:_____

Shipping Group Details

DRAFT

Shipping To

MARCUS ROBBINS
 BONNER COUNTY SHERIFF
 4001 N BOYER AVE
 SANDPOINT, ID 83864-8066
 (208) 263-8417

Shipping Method

Standard Delivery

	Quantity	Subtotal
Dell Latitude 7640	4	\$7,412.08
Estimated delivery if purchased today: Aug. 21, 2023 Contract # C000000013097 Customer Agreement # MNWNC-108 / PADD16200012	\$1,853.02	

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 7640 BTX	210-BGGM	-	4	-
13th Gen Intel Core i7-1355U (12 MB cache, 10 cores, up to 5.00 GHz Turbo)	379-BFFM	-	4	-
Windows 11 Pro, English, Spanish, French, Brazilian Portuguese	619-ARSB	-	4	-
No Microsoft Office License Included	658-BCSB	-	4	-
Intel Iris Xe Graphics,i7-1355U non-vPro Processor,16GB LPDDR5 Memory	338-CHRJ	-	4	-
Intel vPro Disabled	631-BBBG	-	4	-
16 GB, LPDDR5, 4800 MT/s, integrated	370-BBFF	-	4	-
512GB M.2 PCIe NVMe Solid State Drive, Class 35	400-BOTC	-	4	-
Laptop 16.0" FHD+ (1920x1200) AG, No-Touch, IPS, 250 nits, FHD Cam, WLAN, Aluminum	391-BHJR	-	4	-
FHD Camera, Temporal Noise Reduction, No ExpressSign-In, Camera Shutter, Mic	319-BBIW	-	4	-
Palmrest, Fingerprint Reader, WLAN only, Thunderbolt4, Aluminum	346-BJBT	-	4	-
English US battery-saving mini LED backlit keyboard, 79-key	583-BJPH	-	4	-
Wireless Intel AX211 WLAN Driver	555-BJDX	-	4	-
Intel Wi-Fi 6E (6 where 6E unavailable) AX211 + Bluetooth	555-BJNJ	-	4	-
3-cell, 57 Wh, Express Charge Capable, Express Charge Boost Capable	451-BDBU	-	4	-
65W AC adapter, USB Type-C, TCO Gen9 compliant	492-BDHS	-	4	-
Foxit PDF Editor v12	634-BZSL	-	4	-
E4 Power Cord 1M for US	537-BBDO	-	4	-
Quick setup guide Laptop	340-DDPH	-	4	-
ENERGY STAR Qualified	387-BBLW	-	4	-
Fixed Hardware Configuration	998-GCGQ	-	4	-
Dell Additional Software	658-BFQB	-	4	-
Min Model Ship, 65W	340-DKZT	-	4	-
POD Label	389-EDJB	-	4	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	4	-
Intel Responsiveness Technologies Driver	409-BCWV	-	4	-

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Aluminum Chassis for WLAN	321-BJBR	-	4	-
Dell Limited Hardware Warranty Plus Service	804-2167	-	4	-
ProSupport: Next Business Day Onsite, 3 Years	804-2173	-	4	-
ProSupport: 7x24 Technical Support, 3 Years	804-2174	-	4	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	4	-

Subtotal:	\$7,412.08
Shipping:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$7,412.08

DRAFT

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^DELL BUSINESS CREDIT (DBC): Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

DRAFT



Bonner County Sheriff's Office

4001 N Boyer Road • Sandpoint, ID 83864 • Phone: (208) 263-8417

Memorandum

Date: August 21, 2023
To: Board of County Commissioners
From: Sheriff Daryl Wheeler
Re: Contract & Purchase over \$5K - Qless

Description:

The Bonner County Sheriff's Office would like approval to enter a contract with Qless for Queuing & Appointments for our Sandpoint Drivers License Office. The initial start up cost is \$5,900.00. The Bonner County Sheriff's Office has enough funds in its 03450/7880 Sheriff Admin/Misc Expenses to cover this purchase.

Distribution:

Original to be sent to the Sheriff's Office
Copy to Legal counsel for the Sheriff's Office

A suggested motion would be: Mr. Chairman based on the information before us, I move to accept and approve the contract. I further move for the Chairman to sign the Agreement Document administratively.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

Memorandum
messages

Jackie Rogers <jackie.rogers@bonnercountyid.gov> Mon, Aug 21, 2023 at 3:06 PM
To: Scott Bauer <scott.bauer@bonnercountyid.gov>, Nancy Twineham <nancy.twineham@bonnercountyid.gov>, Michael Rosedale
michael.rosedale@bonnercountyid.gov

Please see attached memorandum for your review and approval

Thank you,

--
Jackie Rogers
Accounting Specialist
Bonner County Sheriff's Office
4001 N Boyer Rd
Sandpoint, ID 83864
208-263-8417 ext 3065
208-265-4378 Fax
jackie.rogers@bonnercountyid.gov

 Qless Memo.pdf
78K

Scott Bauer <scott.bauer@bonnercoid.gov> Wed, Aug 23, 2023 at 11:21 AM
To: Jackie Rogers <jackie.rogers@bonnercountyid.gov>

approved 

From: Jackie Rogers <jackie.rogers@bonnercountyid.gov>
Sent: Monday, August 21, 2023 3:06 PM
To: Scott Bauer <scott.bauer@bonnercountyid.gov>; Nancy Twineham <nancy.twineham@bonnercountyid.gov>; Michael
Rosedale <michael.rosedale@bonnercountyid.gov>
Subject: Memorandum

[Quoted text hidden]



DRAFT

Quote Reference: 0Q04S000009u2iSAA

Bonner County Sheriff's Office - 1 location

Company Information:

Bonner County Sheriffs Office
1500 U.S. Highway 2
Sandpoint, ID,
83864, United States

Quote Information:

Quote Created: Aug 21, 2023
Quote Expires: September 30, 2023

Quote created by:

David Pogosian
david.pogosian@qless.com
(818) 210-4611

Main Contact:

Marcus Robbins
marcus.robbins@bonnercountyid.gov

Contract Signer:

Marcus Robbins
marcus.robbins@bonnercountyid.gov

Quote Details:

Term Length (Months): 12,00
Payment Terms: Annually
PO Required: No
Currency: USD
of Locations: 1,00

Comments

Queueing & Appointments for 1 location

Qless

21 Miller Alley, Suite 210, Pasadena, CA 91105

DRAFT

PRODUCTS & SERVICES:

Product ID	Payment Type	Quantity	Sales Price	Discount	Subtotal	Total Price
Account Set-up & Virtual Training:	One-Time Fee	1	\$2,500.00	40.00%	\$2,500.00	\$1,500.00
FlexAppointments - S:	Subscription Fee	1	\$1,200.00		\$1,200.00	\$1,200.00
Mobile Queuing Platform 2 Way SMS - S:	Subscription Fee	1	\$2,400.00		\$2,400.00	\$2,400.00
QStick for Monitor (Linux QLess Image):	One-Time Fee	1	\$800.00		\$800.00	\$800.00
Totals					\$6,900.00	\$5,900.00

QLess STANDARD PURCHASE TERMS:

QLess Subscription

This Order Form (the "Order Form") is made as of the date of the final signature below (the "Effective Date"), by and between QLess, Inc. ("QLess") and "account name" ("Customer"). This Order Form, together with the Terms of Service, forms the entire agreement between QLess and Customer governing the services referenced below (collectively, the "Agreement").

The Subscription Term of this order form will commence on the day of receipt of the account set-up and log-in information to the QLess portal or sixty-days (60) from the Effective Date whichever occurs earlier. The sixty-day (60) commencement date provides, QLess and Customer, adequate time for the account set-up and implementation of QLess services.

Delays due to account set-up, hardware delivery, training dates, or live launch of the service do NOT affect the Commencement Subscription Date.

Implementation, Account Set-up and Training services, to ensure QLess is properly set-up, tested and deployed, begin on the Effective date and extend up to sixty-days (60) from the Effective date. Training may be scheduled after sixty-days (60) from the Effective date. Initial Account Setup services after the initial sixty-day (60) period will be invoiced at \$175 per hour.

Billing will occur on the Subscription Date or sixty-days (60) days after the Effective Date, whichever occurs sooner, for the full value of the Subscription and Implementation Services described above plus any applicable taxes. Payment is due net 30. Please direct all billing inquiries to billing@qless.com. Customer will be invoiced in USD and payments are to be remitted in USD.

The Subscription will automatically renew at the end of the Subscription Term, continuously and indefinitely, for period equal to the Initial Term (each a "Renewal Term") unless Customer notifies QLess via email (to billing@qless.com) thirty-days (30) prior to the Subscription end date.

QLess Hardware

Hardware: All free-standing kiosks are pre-ordered and customized for each customer. As a result, all kiosk sales are final and are non-refundable. Due to the custom set-up on each free-standing kiosk, the standard delivery window is 8-12 weeks from the payment date.

In case of any malfunction of the hardware (other than free-standing kiosks), the customer is required to notify QLess within 30 days from the receipt of the hardware to remain eligible for replacement or full refund. After thirty-days (30) the manufacturer warranty may still be used.

Payment is due net 30 upon receipt of hardware. Please direct all billing inquiries to billing@qless.com.

QLess

21 Miller Alley, Suite 210, Pasadena, CA 91105

DRAFT

Signature

Signature - Marcus Robbins

Counter Signature

Signature - David Pogolian

Questions? Contact Me

David Pogolian

Director of Sales

david.pogolian@qless.com

(818) 210-4611



DRAFT

BONNER COUNTY FACILITIES DEPARTMENT

1500 Highway 2, Suite 101 • Sandpoint, Idaho 83864-1303
Phone (208) 255-5681 • Fax 844-965-9700 • www.bonnercountyid.gov

August 29, 2023

Facilities
Item #1

Memorandum

To: Commissioners
From: Teddi Lupton, Director of Public Works
Re: Transfer of Facilities Pickup

Bonner County Facilities is requesting to transfer a 2006 Chevy Silverado Pickup VIN#1GCHK24U16E163354 to the Bonner County Sheriff's Office. This pickup is not needed in the Facilities Department and will be utilized by the maintenance staff at the Sheriff's office.

Auditor Review _____
Legal Review _____ *Philson*

Distribution: Original to BOCC
Email copy to Teddi Lupton

A suggested motion would be: Mr. Chairman, based on the information before us I move to approve the transfer of a 2006 Chevy Silverado Pickup VIN#1GCHK24U16E163354 from Facilities to the Sheriff's Office

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

DRAFT
RESOLUTION NO. 23-05

FACILITIES

VEHICLE TRANSFER

WHEREAS, Idaho Code 31-807 and 31-808 vest the Board of County Commissioners with the power and authority to manage real mand personal property for the benefit of the County; and

WHEREAS, Bonner County Facilities is in possession of the following vehicle: 2006 Chevrolet Silverado Pickup VIN#1GCHK24U16E163354; and

WHEREAS, in accordance with the Idaho Code Title 31 Chapter 8, the Board of County Commissioners determining that it would be in the best interest of the citizens of Bonner County,

NOW, THEREFORE, BE IT RESOLVED that the following vehicle: 2006 Chevrolet Silverado Pickup VIN#1GCHK24U16E163354 be transferred to the Bonner County Sheriff's Office to be utilized by their maintenance department. After motion and unanimous decision of the Board of County Commissioners, said pickup will be transferred to the Bonner County Sheriff's Office.

The foregoing was duly enacted as a Resolution of the Board of County Commissioners of Bonner County, Idaho, on the 29th day of August 2023.

BOARD OF BONNER COUNTY COMMISSIONERS

Steve Bradshaw, Chairman

Luke Omodt, Commissioner

Asia Williams, Commissioner

ATTEST: Micheal W. Rosedale

By _____

Deputy Clerk



DRAFT

BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: 208-255.5681 Fax: 208-263.9084
email: roads@bonnercountyid.gov

Memorandum

**Road &
Bridge
Item #1**

Date: August 29th, 2023

To: Board of County Commissioners

From: Jason Topp, Director
Road & Bridge Department

Re: FY 2024 Acceptance of Grader Lease Financing Proposal

The Road & Bridge Department request approval to proceed with a financing agreement with UMPQUA BANK for the lease-purchase of seven (7) graders.

The Road and Bridge Department solicited proposals from four banks for seven (7) grader lease purchases and received three proposals from those contacted.

UMPQUA, October grader 4.99% interest, Annual payments \$32,201.00. June graders 5.25% max with a floor of 4.69% to be determined at closing with a max annual payment of \$198,332.01

Washington Trust, October grader 5.61% interest, Annual payments \$33,967.00. June Graders 5.61% interest with annual payments of \$203,802.00

Mountain West had an incomplete package showing the financing at 6.81% with annual payments of \$34,254.33 for each grader. This would cause the annual payments for the June graders to be roughly \$205,525.98 and only able to lock interest rates 30 day prior to closing. The amortization Schedule was sent nonprintable and can only be attached per email.

The financing from UMPQUA Bank will be for seven (7) 2023 Cat 140 AWD motor graders purchased from Western States Equipment Co. One grader will be purchased in October of 2023 with the other six (6) being purchased in June of 2024 all within Fy24. The first grader will be financed at \$359,000.00 With an annual payment of \$32,201.00 with a 4.99% interest rate. This purchase includes a supplier guaranteed buy-back option of **\$271,000.00** at the end of the term.

The Six graders will be financed at a max interest rate of 5.25% with a floor of 4.69% to be determined at closing. The loan amount for the 6 graders is \$2,154,000.00. With annual payments of 198,332.01. This purchase includes a supplier guaranteed buy-back option of \$1,626,000.00

 Auditors _____ Legal _____ Distribution to Road and Bridge _____

DRAFT

A suggested motion would be: Based on the information provided, I move to approve the Road and Bridge Department soliciting a five-year lease agreement with UMPQUA Bank for the lease - purchase of seven (7) 2023 Cat 140 AWD Motor Graders. Financing will be provided for the sum of \$359,000.00 at the 4.99% fixed rate for one (1) grader for a total of five years with an annual payment of \$32,201.00 beginning in October of 2023. Six (6) graders will be financed for the amount of \$2,154,000.00 for a total of five years with a 5.25% max interest rate with a floor of 4.69%. with annual payments of \$198,332.01 beginning in June of 2024. The formal UMPQUA Bank financing agreement will be submitted to the BOCC Board for review and approval at a later date.

Recommendation Acceptance:

Yes No

Date: _____

Commissioner Steven Bradshaw, Chairman

DRAFT



UMPQUA
B · A · N · K

July 28, 2023

Bonner County
Attn: Jason Topp
Director Bonner County Road & Bridge
Jason.topp@bonnercountyid.gov

Re: Lease purchase of one (1) 2023 Motor Grader.

Dear Mr. Topp:

Thank you for giving Umpqua Bank the opportunity to present you with this proposal for lending services on the above-mentioned Motor Grader.

Should you desire a different maturity date, amortization or initial payment, please advise us so that we may modified this letter. We look forward to and are open to discussing the attached proposal. Being a community bank with a local presence, we keep your money working in your community.

Note: This letter will expire on October 28th, 2023, unless extended in writing by the Bank.

Please feel free to contact me directly should you have any questions. My phone number is (208) 265-3796.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joseph Williams', written over a light blue horizontal line.

Joseph Williams
SVP-Commercial Relationship Manager

DRAFT

Borrower:	Bonner County, Idaho
Purpose:	To finance the purchase of one (1) Motor Grader to be purchased from Western States Cat.
Loan Type:	Tax—exempt, bank qualified financing
Lease Amount:	Estimated to be \$326,799 based on the proposed interest rate. The purchase price of the Motor Grader is \$359,000. Bonner County will put approximately \$32,201 down at closing.
Maturity:	Approximately five years from lease date.
Repayment:	Estimated annual principal and interest payments of approximately \$32,201 with one principal and interest payment of approximately \$271,195 at maturity.
Prepayment:	There will be no penalty for pre-payment.
Rate:	<p>The tax-exempt rate will be 4.99%. The rate will remain fixed until the maturity of the lease and be computed on an actual/360 basis.</p> <p>In the event of non-payment the rate would default to 12%. In the event of loss of Bank qualified tax-exempt status, the interest rate would be adjusted so that the County would pay an amount that will cause Umpqua Bank's net after tax return over the term of the lease to equal the net after-tax return that would have been available under the tax exempt status.</p> <p>This rate expires on October 28th, 2023 unless extended by the Bank.</p>
Origination Fee:	There shall be no origination fee charged by the Bank
Collateral:	One (1) New Motor Grader, plus attachments (serial numbers to be determined).
Closing Conditions:	<p>Usual and customary closing conditions for a transaction of this type including:</p> <ul style="list-style-type: none">○ Copy of County Commissioner's Meeting Minutes which:<ul style="list-style-type: none">○ Approve entering into a Lease/Purchase agreement,○ Identify and authorize signer(s) on behalf of the County,○ Specify the interest rate,○ Specify the length of the term○ Names the bank financing the Lease/Purchase○ Name of Insurance Company, policy number, and agent's name, address and phone number○ Attorney's Opinion letter at closing;○ Completed, executed IRS tax form 8038-G at closing (we will supply the blank form);
Disbursements:	The Bank anticipates disbursing funds after Bank receives completed signed lease documents, meeting minutes, resolution , attorney's opinion and a copy of the 8038-G.
Covenants:	Loan covenants will contain usual and customary covenants for a transaction of this type.

DRAFT

Financial Reporting Requirements:

- CPA prepared audited financial statements will be due within 270 days after each fiscal year end;
- County's annual budget, once approved/adopted, due 30 days prior to fiscal year end with a notice of intent to renew lease for an additional year.

Estimated Amortization Schedule:

Annual Interest Rate			4.99%	
Loan Term (in years)			14.5	
Payments per year			1	
Purchase Amount			\$359,000	
Down			\$32,201	
Loan Amount			\$326,799	
Period	Payment	Interest	Principal	Balance
1	(\$32,200.89)	(\$16,307.27)	(\$15,893.62)	\$310,905.38
2	(\$32,200.89)	(\$15,514.18)	(\$16,686.71)	\$294,218.67
3	(\$32,200.89)	(\$14,681.51)	(\$17,519.38)	\$276,699.29
4	(\$32,200.89)	(\$13,807.29)	(\$18,393.59)	\$258,305.70
5	(\$271,195.15)	(\$12,889.45)	(\$258,305.70)	\$0.00
			Total Interest Paid For Financing	\$73,199.71
			Residual Due Following Buyback	-\$195.15

DRAFT

This Term Sheet will expire on October 28th, 2023, unless extended in writing by the Bank.

The above terms are subject to final internal credit approval.

This Summary of Terms and Conditions contain confidential and proprietary loan structuring and pricing information. Except for disclosure on a confidential basis to your accountants, attorneys and other professional advisors retained by you in connection with the credit facilities contained in this summary of Terms and Conditions or as may be required by law, the contents of the Summary of Terms and Conditions may not be disclosed in whole or in part to any other person or entity without our prior written consent, provided that nothing herein shall restrict disclosure of information relating to the tax structure or tax treatment of the proposed credit facilities.

Oral agreements, promises or commitments to: (1) loan money, (2) extend credit, (3) modify or amend any terms of a loan, (4) release any guarantor, (5) forebear from enforcing repayment of a loan or the exercise of any remedy under the loan documents, or (6) make any other financial accommodation relating to a loan are all unenforceable under Idaho law.

DRAFT



July 28, 2023

Bonner County
Attn: Jason Topp
Director Bonner County Road & Bridge
Jason.topp@bonnercountyid.gov

Re: Lease purchase of one (6) 2023 Motor Graders.

Dear Mr. Topp:

Thank you for giving Umpqua Bank the opportunity to present you with this proposal for lending services on the above-mentioned Motor Graders.

Should you desire a different maturity date, amortization or initial payment, please advise us so that we may modified this letter. We look forward to and are open to discussing the attached proposal. Being a community bank with a local presence, we keep your money working in your community.

Note: This letter will expire on May 31st, 2024, unless extended in writing by the Bank.

Please feel free to contact me directly should you have any questions. My phone number is (208) 265-3796.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Williams", with a long horizontal flourish extending to the right.

Joseph Williams
SVP-Commercial Relationship Manager

DRAFT

Borrower:	Bonner County, Idaho
Purpose:	To finance the purchase of six (6) Motor Graders to be purchased from Western States Cat.
Loan Type:	Tax—exempt, bank qualified financing
Lease Amount:	Estimated to be \$1,955,668 based on the proposed interest rate. The purchase price of the Motor Graders is \$2,154,000. Bonner County will put approximately \$198,332 down at closing.
Maturity:	Approximately five years from lease date.
Repayment:	Estimated annual principal and interest payments of approximately \$198,332 with one principal and interest payment of approximately \$1,622,775 at maturity.
Prepayment:	There will be no penalty for pre-payment.
Rate:	<p>The tax-exempt rate will be based on the 5 year UST + 1.07% to be set at closing (estimated to be spring of 2024) with a floor of 4.69%. At closing the rate will remain fixed until the maturity of the lease and be computed on an actual/360 basis.</p> <p>In the event of non-payment the rate would default to 12%. In the event of loss of Bank qualified tax-exempt status, the interest rate would be adjusted so that the County would pay an amount that will cause Umpqua Bank's net after tax return over the term of the lease to equal the net after-tax return that would have been available under the tax exempt status.</p> <p>This rate expires on May 31st, 2024 unless extended by the Bank.</p>
Origination Fee:	There shall be no origination fee charged by the Bank
Collateral:	Six (6) New Motor Graders, plus attachments (serial numbers to be determined).
Closing Conditions:	<p>Usual and customary closing conditions for a transaction of this type including:</p> <ul style="list-style-type: none">○ Copy of County Commissioner's Meeting Minutes which:<ul style="list-style-type: none">○ Approve entering into a Lease/Purchase agreement,○ Identify and authorize signer(s) on behalf of the County,○ Specify the interest rate,○ Specify the length of the term○ Names the bank financing the Lease/Purchase○ Name of Insurance Company, policy number, and agent's name, address and phone number○ Copy of buyback agreement with Western States Cat○ Attorney's Opinion letter at closing;○ Completed, executed IRS tax form 8038-G at closing (we will supply the blank form);

DRAFT

Disbursements: The Bank anticipates disbursing funds after Bank receives completed signed lease documents, meeting minutes, resolution , attorney's opinion and a copy of the 8038-G.

Covenants: Loan covenants will contain usual and customary covenants for a transaction of this type.

Financial Reporting Requirements:

- CPA prepared audited financial statements will be due within 270 days after each fiscal year end;
- County's annual budget, once approved/adopted, due 30 days prior to fiscal year end with a notice of intent to renew lease for an additional year.
- County to remain compliant with all legacy reporting requirements.

Estimated Amortization Schedule:

Annual Interest Rate		5.25%		
Loan Term (in years)		14.25		
Payments per year		1		
Purchase Amount		\$2,154,000		
Down		\$198,332		
Loan Amount		\$1,955,668		
Period	Payment	Interest	Principal	Balance
1	(\$198,332.01)	(\$102,672.57)	(\$95,659.44)	\$1,860,008.56
2	(\$198,332.01)	(\$97,650.45)	(\$100,681.56)	\$1,759,327.01
3	(\$198,332.01)	(\$92,364.67)	(\$105,967.34)	\$1,653,359.67
4	(\$198,332.01)	(\$86,801.38)	(\$111,530.62)	\$1,541,829.05
5	(\$1,622,775.07)	(\$80,946.02)	(\$1,541,829.05)	\$0.00
		Total Interest Paid For Financing		\$460,435.10
		Residual Credit Following Buyback		\$3,224.93

DRAFT

This Term Sheet will expire on May 31st, 2024, unless extended in writing by the Bank.

The above terms are subject to final internal credit approval.

This Summary of Terms and Conditions contain confidential and proprietary loan structuring and pricing information. Except for disclosure on a confidential basis to your accountants, attorneys and other professional advisors retained by you in connection with the credit facilities contained in this summary of Terms and Conditions or as may be required by law, the contents of the Summary of Terms and Conditions may not be disclosed in whole or in part to any other person or entity without our prior written consent, provided that nothing herein shall restrict disclosure of information relating to the tax structure or tax treatment of the proposed credit facilities.

Oral agreements, promises or commitments to: (1) loan money, (2) extend credit, (3) modify or amend any terms of a loan, (4) release any guarantor, (5) forebear from enforcing repayment of a loan or the exercise of any remedy under the loan documents, or (6) make any other financial accommodation relating to a loan are all unenforceable under Idaho law.



DRAFT



Wednesday, August 16, 2023

Eric Paull

Re: Bonner County

Dear Eric,

I appreciate the information you have provided, and I am pleased to provide you with the following lease proposal. This proposal is subject to final credit approval and assumes use of our standard documentation. Unless *previously* extended in writing this proposal will expire in 90 days from today's date. **All pricing is net of taxes.**

Lessee:	Bonner County
Lessor:	BancLeasing, LLC and/or its Assigns
Equipment Type:	One 2023 Grader
Equipment Cost:	\$359,000.00
Base Lease Commencement:	1st of the month following total equipment installation & acceptance.
Payments Due:	In advance (1 st of the month)
PUT (Payment Upon Termination):	\$271,000
Base Lease Term:	60 months
Annual Payments:	\$33,967 (plus tax, if applicable)
Advance Payment:	First (1) due at lease signing
End-of-term:	Purchase equipment for \$271,000
Implicit Interest Rate:	5.61% (Tax Qualifying)
Documentation Fee:	\$350 per Schedule
Interim Rent:	Interim rent will be charged at a daily rate of .0291667% from the date of any/all progress payments made to vendors until the Commencement Date of the lease.
Lease Rate Adjustment:	The lease payment is fixed from the Commencement Date to the end of the initial lease term. It may be adjusted on the Commencement Date to reflect any change to the 5-year Treasury Constant Maturities as of the date of this proposal.
Lease Accounting:	The Lessee and/or its accountants are responsible for determining Lessee's accounting treatment of any lease schedule, including lease classification and tax treatment.

Thank you for the opportunity to work with you. Please do not hesitate to contact me should you have any questions or if you need additional information.

Regards,

Richard D. Lee
Senior Account Executive
BancLeasing, LLC
PH: 877.274.5327 Ext. 1842
rlee@banicleasing.com

Agreed To & Accepted By:

Lessee: **Bonner County**

Signature:

Name:

Title:

Date:

Compound Period : Annual

Nominal Annual Rate : 5.610 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	10/23/2023	359,000.00	1		
2 Payment	10/23/2023	33,967.00	5	Annual	10/23/2027
3 Payment	10/23/2028	271,000.00	1		

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

Date	Payment	Interest	Principal	Balance
Loan 10/23/2023				359,000.00
1 10/23/2023	33,967.00	0.00	33,967.00	325,033.00
2023 Totals	33,967.00	0.00	33,967.00	
2 10/23/2024	33,967.00	18,234.04	15,732.96	309,300.04
2024 Totals	33,967.00	18,234.04	15,732.96	
3 10/23/2025	33,967.00	17,351.44	16,615.56	292,684.48
2025 Totals	33,967.00	17,351.44	16,615.56	
4 10/23/2026	33,967.00	16,419.32	17,547.68	275,136.80
2026 Totals	33,967.00	16,419.32	17,547.68	
5 10/23/2027	33,967.00	15,434.91	18,532.09	256,604.71
2027 Totals	33,967.00	15,434.91	18,532.09	
6 10/23/2028	271,000.00	14,395.29	256,604.71	0.00
2028 Totals	271,000.00	14,395.29	256,604.71	
Grand Totals	440,835.00	81,835.00	359,000.00	



DRAFT



Wednesday, August 16, 2023

Eric Paull

Re: Bonner County

Dear Eric,

I appreciate the information you have provided, and I am pleased to provide you with the following lease proposal. This proposal is subject to final credit approval and assumes use of our standard documentation. Unless previously extended in writing this proposal will expire in 90 days from today's date. All pricing is net of taxes.

Lessee:	Bonner County
Lessor:	BancLeasing, LLC and/or its Assigns
Equipment Type:	Six 2023 Graders
Equipment Cost:	\$2,154,000.00
Base Lease Commencement:	1st of the month following total equipment installation & acceptance.
Payments Due:	In advance (1 st of the month)
Base Lease Term:	60 months
Annual Payments:	\$203,802 (plus tax, if applicable)
Advance Payment:	First (1) due at lease signing
End-of-term:	Purchase equipment for \$1,626,000
Implicit interest Rate:	5.61% (Tax Exempt)
Documentation Fee:	\$350 per Schedule
Lease Rate Adjustment:	The lease payment is based on the 5-year Treasury Constant Maturities plus a 285-basis point spread. It will be adjusted on the Commencement Date to reflect any change to the 5-year Treasury Constant Maturities as published on the date of this proposal. Once the adjustment is made, the payment will be fixed from the Commencement Date to the end of the initial lease term.
Lease Accounting:	The Lessee and/or its accountants are responsible for determining Lessee's accounting treatment of any lease schedule, including lease classification and tax treatment.

Thank you for the opportunity to work with you. Please do not hesitate to contact me should you have any questions or if you need additional information.

Regards,

Richard D. Lee
Senior Account Executive
BancLeasing, LLC
PH: 877.274.5327 Ext. 1842
rlee@bancleasing.com

Agreed To & Accepted By:

Lessee: Bonner County

Signature:

Name:

Title:

Date:

Compound Period : Annual

Nominal Annual Rate : 5.610 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	06/06/2024	2,154,000.00	1		
2 Payment	06/06/2024	203,802.00	5	Annual	06/06/2028
3 Payment	06/06/2029	1,626,000.00	1		

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	06/06/2024				2,154,000.00
1	06/06/2024	203,802.00	0.00	203,802.00	1,950,198.00
2024 Totals		203,802.00	0.00	203,802.00	
2	06/06/2025	203,802.00	109,404.26	94,397.74	1,855,800.26
2025 Totals		203,802.00	109,404.26	94,397.74	
3	06/06/2026	203,802.00	104,108.64	99,693.36	1,756,106.90
2026 Totals		203,802.00	104,108.64	99,693.36	
4	06/06/2027	203,802.00	98,515.93	105,286.07	1,650,820.83
2027 Totals		203,802.00	98,515.93	105,286.07	
5	06/06/2028	203,802.00	92,609.48	111,192.52	1,539,628.31
2028 Totals		203,802.00	92,609.48	111,192.52	
6	06/06/2029	1,626,000.00	86,371.69	1,539,628.31	0.00
2029 Totals		1,626,000.00	86,371.69	1,539,628.31	
Grand Totals		2,645,010.00	491,010.00	2,154,000.00	



BONNER COUNTY ROAD & BRIDGE

DRAFT

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 – Fax: (208) 263-9084
E-mail: roads@bonnercountyid.gov

August 22, 2023

Memorandum

R&B
Item #2

To: Commissioners

From: Matt Mulder, PE Road & Bridge Staff Engineer

Re: Adoption of 2023 Transportation Plan Update

The Road & Bridge Department has been working with Welch Comer Engineers and a team of volunteers from various walks of life to prepare an update to our 5-year transportation plan, and has just completed the document. The plan identifies the various projects that the Road & Bridge Department wishes to prioritize in the coming years and will hopefully make us more competitive in future grant applications to fund the projects. These projects include capital improvement needs, bridges, asphalt, chip sealing, safety improvements, etc.

We recommend that the Board of County Commissioners formally adopt the plan and sign the signatory page.

A suggested motion would be: **I move to adopt the 2023 update to the Bonner County Transportation Plan and allow the board to sign the document.**

Recommendation Acceptance: yes no _____ date: _____
Commissioner Steven Bradshaw, Chair

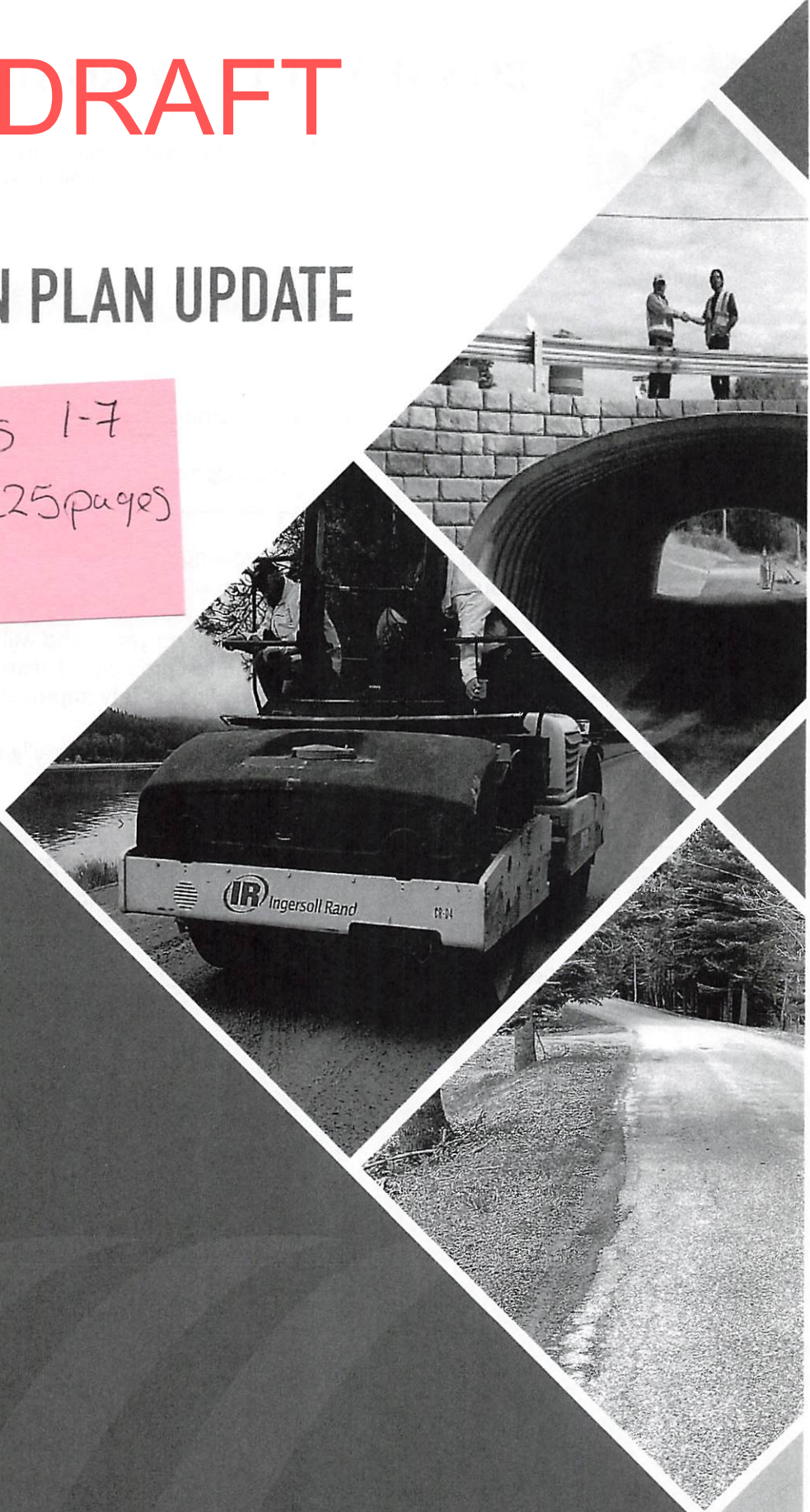
DRAFT

2023 TRANSPORTATION PLAN UPDATE

Bonner County



Pages 1-7
of 225 pages



Prepared by

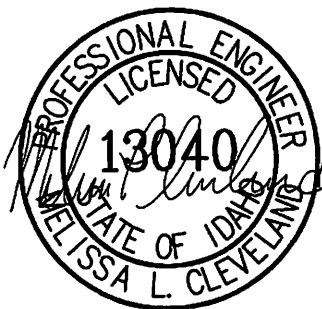


DRAFT

BONNER COUNTY TRANSPORTATION PLAN

Project No. 44039.01

Submitted to:
Bonner County, Idaho



8/17/2023

Updated August 2023

Prepared By



330 E Lakeside Avenue, Suite 101
Coeur d'Alene, ID 83814

208 / 664-9382 phone 208 / 664-5946 fax
wc@welchcomer.com

Commissioner Approval

DRAFT

Approval from the Bonner County Commissioners dated: _____, 2023

Steven Bradshaw

Asia Williams

Luke Omodt

DRAFT

Acknowledgements

Commissioners

Steven Bradshaw, District 1

Asia Williams, District 2

Luke Omodt, District 3

County Staff

Jason Topp, Director of Road and Bridge

Matt Mulder, P.E., Staff Engineer

Ron Carey, District 1 Foreman

Mark Reed, District 2 Foreman

Tom Klopman, District 3 Foreman & Asst. Director

Brian Reynolds, Right-of-Way Technician

Transportation Advisory Committee (TAC)

(In addition to the staff listed above who were all on the TAC)

Jeff Connolly, Former Bonner County Commissioner, Mayor of Priest River

Wayne Newcomb, Resident, Former Commissioner and Logger

Brian Wood, Woods Crushing and Hauling

Cliff Irish, Cliff Irish Trucking

Matt Peak, Peak Sand & Gravel

Don Davis, Resident, Retired ITD District 1 Planner, Trail Mix

Stakeholders

Aaron Qualls, Sandpoint Planner

Ben Ward, Traffic Engineer, ITD District 1

Jimmy Cornelius, City of Ponderay Police Chief

Clif Warren, SPOT/North Idaho Bikeways/Trail Mix

James Koehler, Lake Pend Oreille School District, Director of Transportation

Ken Eldore, West Bonner County School District

Ron Stocking, Fire Chief, City of Sandpoint

Steve Geiger, Mayor, City of Ponderay

Tim Scofield, Fire Chief, Sam Owen Fire District

Les Kokanos, Fire Chief, West Pend Oreille Fire District

Timothy Ventress, Fire Chief, West Priest Lake Fire Department

DRAFT

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APPENDICES

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- B. Presentation to BCATT
- C. Open House Boards, Sign-in, and Comments
- D. Stakeholder Interviews
- E. US Bikeway 10 Maps from ITD
- F. Bottle Bay Road Safety Audit
- G. Federal Lands Map



DRAFT

BONNER COUNTY ROAD & BRIDGE

1500 Hwy 2 Ste 101 • Sandpoint, ID 83864 • Phone: (208) 255-5681 – Fax: (208) 263-9084
E-mail: roads@bonnercountyid.gov

August 29, 2023

To: Commissioners

From: Matt Mulder, PE
Road and Bridge Staff Engineer

R&B
Item # 3

Re: FY2023 Local Highway Safety Improvement Program Grant – LED Stop Signs – Professional Services Agreement for Development Phase

In 2020 Road & Bridge submitted a safety grant application to upgrade up to 80 intersections with flashing LED stop signs and radar control so that they will begin flashing as vehicles approach, and flash faster if they do not detect the vehicle slowing. The stop signs would be increased in size to 48" and we also add advance warning signs (stop sign ahead). All of these modifications have been shown to effectively reduce accidents at intersections.

LHTAC selected Bonner County for funding at a reduced level to fit the project into the program at a funded amount of \$550,000. As a result, the scope was reduced, and then reduced further at the request of Bonner County down to only 25 stop sign locations. See the attached summary of which locations are still included, and their corresponding stop-related crashes.

Attached is a professional services agreement with Century West Engineering to develop the project documents and prepare the scope of work for public bidding of the project. The agreement is for a not-to-exceed amount of \$70,958.00. Bonner County will pay invoices up front and then be reimbursed by the state at a rate of 92.66%.

Going forward, each sign setup has a total materials cost of \$2600 (2022 price) if needing to be completely replaced at Bonner County expense. Each sign will be mounted on two telespar posts in concrete sleeves that will make any needed future replacements easier.

Auditor's Review: _____

A suggested motion would be: **I move the Board of Bonner County Commissioners approve the Professional Services Agreement for Development of Project Key #23286 – Stop Control Intersections Safety Improvements.**

Recommendation Acceptance: yes no _____ date: _____

Commissioner Steven Bradshaw, Chairman

DRAFT

LED STOP SIGN LOCATIONS & ACCIDENTS (Reduced)

Road	Intersection	Need LED Stop Signs	Need Advance Warning Stop Ahead Sign	Fatality	Serious A	B	C	PDO	Building within 300ft?
District 1									
Spirit Lake Cutoff	Dufort Rd	1						2	1
Vay Rd	Dufort Rd	1							
Dufort Rd	Hwy 95	1		1				1	1
E Dufort Rd	Talache Rd	1	1						1
Lakeshore Dr	Dufort Rd	1	1					1	1
Bottle Bay Rd	Sagle Rd	1							1
Talache Rd	Sagle Rd	1					1		1
Spades Rd	Gun Club Rd	1	1				1		1
Subtotal		8	3	1	0	2	1	6	7

Road	Intersection	Need LED Stop Signs	Need Advance Warning Stop Ahead Sign	Fatality	Serious A	B	C	PDO	Building within 300ft?
District 2									
Luby Bay Rd	West Lakeshore Rd	1							1
Dickensheet Rd	Hwy 57	1						1	
Old Priest River Rd	Wisconsin St	1							1
Dufort Rd	Wisconsin St	1	1						1
Hoo Doo Loop Rd	Old Priest River Rd	1							1
LeClerc Rd	Hwy 2	1			1			1	1
Subtotal		6	1	0	1	0	0	2	5

Road	Intersection	Need LED Stop Signs	Need Advance Warning Stop Ahead Sign	Fatality	Serious A	B	C	PDO	Building within 300ft?
District 3									
Upland Dr	Baldy Mountain Rd	1	1						1
N Boyer Rd	W Bronx Rd	1	1						1
Selle Rd	Hwy 95	1		1	1			1	1
Selle Rd	Colburn Culver Rd	1							1
N Kootenai Rd	Selle Rd	1	1						1
Colburn Culver Rd	Hwy 95	1					1		1
Colburn Culver Rd	Hwy 200	1					1		1
Samuels Rd	Colburn Culver Rd	1	1				1		1
Rapid Lightning Rd	Colburn Culver Rd	1	1						1
Gold Creek Rd	Colburn Culver Rd	1	1						
Jacobson Rd	Colburn Culver Rd	1	1						1
Subtotal		11	7	1	1	0	3	1	10

Totals All Districts		25	11	2	2	2	4	9	22
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DRAFT

BONNER COUNTY EMERGENCY MANAGEMENT

1500 Highway 2 Suite 101, Sandpoint, Idaho 83864
Phone (208) 265-8867 Fax (208) 263-9084

August 29, 2023

MEMORANDUM

Emergency
Management
Item #1

To: Commissioners

From: Bob Howard
Director Emergency Management

Re: All Hazard Mitigation Grant Award

Description: Bonner County has been awarded an All-Hazard Mitigation Grant, Award Number 23NONE017 from the Idaho Office of Emergency Management in the amount of \$38,881.08, with an In-Kind match of \$4,320.12 for at total award of \$43,201.21. The In-Kind Match would be accomplished through community meetings and agency collaboration.

These funds are for hiring a contractor to update our expired All Hazard Mitigation Plan from 2017.

A handwritten signature in black ink, appearing to read "B. Howard".

Legal Review: Approved by legal: _____

Distribution: Original to BOCC
Copy to Bob Howard & Cameron La Combe

A suggested motion would be: **Based on the information provided, I make a motion to accept the All-Hazard Mitigation grant #23NONE017 in the amount of \$38,881.08 with an In-Kind match of \$4,320.12 for a total award of \$43,201.21 and allow the chairman to sign.**

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman



Idaho Office of Emergency Management

DRAFT

2023 Subrecipient Agreement

for
Bonner County

Federal Award Date

June 26, 2023

1. Subrecipient Name and Address	2. Prepared by: Crooks, Julie	3. Award Number: 23NONE017
Bonner County 1500 Highway 2, Suite 101 Sandpoint, ID 83864	4. Federal Grant Information	
	Federal Grant Title:	4534 HMGP - Bonner County
	Federal Grant Award Number/CFDA Number:	DR-4534-01-ID / 97.039
	Federal Granting Agency:	Grant Programs Directorate Federal Emergency Management Agency U.S. Department of Homeland Security

5. Award Amount and Grant Breakdowns

Subrecipient DUNS Number: 603547944	4534 HMGP - Bonner County Performance Period: Jun 26, 2023 through Aug 1, 2025
Award Amount This Action: \$38,881.08	
Subrecipient Match Amount: \$4,320.12	
Total Award Amount: \$43,201.21	

6. Requirements: This Subaward is approved subject to such conditions or limitations as are set forth on the following pages of this document and in the Project-Specific Programmatic Conditions of Approval and Standard Administrative Provisions for Hazard Mitigation Grant Program. This is a not a Research & Development Subaward. Subrecipients must give the Idaho Office of Emergency Management (IOEM), Department of Homeland Security (DHS) and auditors access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.

The Subrecipient certifies that the Subrecipient and its' contractors/vendors are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency and do not appear in the Debarred and Suspended list at <http://www.sam.gov>.

The Subrecipient certifies compliance with the 2CFR200 Subpart F – Audit Requirements and Idaho State Code 67-450B – Independent Financial Audits of Local Governmental Entities—Filing Requirements.

Acceptance of subaward certifies compliance with requirements detailed above.

7. Agency Approval

Approving IOEM Official: Brad Richy, Director Idaho Office of Emergency Management (208) 258-6501	Signature of IOEM Director:
	Date:

8. Subrecipient Acceptance

I have read and understand the attached Terms and Conditions. Signature certifies compliance with requirements detailed on subaward subrecipient agreement.

Print name and title of Authorized Subrecipient official: Steve Bradshaw, Commissioner Chairman	Signature of Authorized Subrecipient Official:
--	---

9. Enter Employer Identification Number (EIN) / Federal Tax Identification Number: 82-6000285	10. Date Signed :
---	--------------------------

11. DUE DATE: 8/21/2023
Signed award and Direct Deposit Form (if applicable) must be returned to IOEM on or before the above due date.

Standard Administrative Provisions for Hazard Mitigation Grant Program

FEMA Region 10 updated September 8, 2021

DRAFT

- The recipient agrees that all use of funds under this subaward will be in accordance with the Hazard Mitigation Assistance Unified Guidance in effect at the time of the Disaster Declaration, relevant Hazard Mitigation Grant Program (HMGP) guidance and policy memos and directives, as well as the HMGP in Code of Federal Regulations (CFR) Title 44 Part 206.
- The recipient may receive payment in advance using the United States (U.S.) Department of Health and Human Services Payment Management System formerly known as SmartLink. The recipient may advance portions of the approved Federal share to the Sub-recipient provided the recipients maintain procedures to minimize the time elapsing between the transfer of funds from the U.S. Treasury and their disbursement to the Sub-recipient. Sub-recipients must comply with the same payment requirement as the recipient and must comply with the requirements specified in the recipient's subaward agreement.
- The recipient shall follow regulations found in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the FEMA/State/Tribe Agreement in effect for the subject Disaster Declaration.
- The Federal Funding Accountability and Transparency Act of 2006 (2 CFR Part 170) requires recipients to report certain information about themselves and their first-tier Sub-recipients for each Federal award of \$25,000 or more awarded on or after October 1, 2010.
- The recipient must obtain prior approval from Region 10 before implementing changes to the approved project Scope of Work. FEMA must approve, in advance, a change in the Scope of Work regardless of the budget implications. Transfer of funds between total direct cost categories in the approved budget shall receive the prior approval of FEMA when such cumulative transfers among those direct cost categories exceed ten percent of the total budget. The recipient must fully document cost overrun requests; the project must remain cost-effective, and funds must be available within the HMGP ceiling for said disaster.
- The recipient must notify their assigned Regional Hazard Mitigation Assistance Specialist as soon as significant developments become known, such as delays or adverse conditions, that might raise costs or delay completion, or favorable conditions allowing earlier completion or substantially lower cost (for reallocation of funding).
- The recipient shall submit the Federal Financial Report (SF-425) to Region 10 Grant Programs Division within 30 days of the end of the first Federal quarter following the Award Letter. The recipient shall submit quarterly Federal Financial Reports thereafter until the grant ends. Reports are due on January 30, April 30, July 30, and October 30. The recipient must submit a report for every quarter of the period of performance, including partial calendar quarters, as well as for periods where no grant activity occurs. Future awards and fund drawdowns withholdings may occur if these reports are delinquent.
- The recipient shall submit Quarterly Performance Reports in Excel format to the Regional Hazard Mitigation Assistant Specialist within 30 days of the end of each quarter. The Recipient shall submit Quarterly Performance Reports thereafter until the grant ends. Reports are due on General Richy June 26, 2023 Page 4 January 30, April 30, July 30, and October 30. Quarterly Performance Reports shall report the name, completion status, quarterly expenditures, and payment-to-date of each approved activity/subaward award under the Grant Award.
- Unless otherwise approved by Region 10, the recipient must submit a closeout package with all financial, performance, and other reports and required documentation within 180 days after Sub-recipient's notice of completion of the project, or expiration or termination of the project/sub-grant. The recipient must submit closeout documentation within the quarter following payment of the final reimbursement to the Sub-recipient.
- For closeout of this project, the Governor's Authorized Representative or Tribal Authorized Representative shall send a letter of request to the Region 10 Mitigation Division Director, to close the project programmatically and financially. The letter will include the following:
 1. the date work on the project was fully completed, or for planning subawards, the date and copy of FEMA approval of the new or updated plan,
 2. the date and a copy of the recipient's final site inspection for the project,
 3. the final total project cost and Federal share, any cost underrun, or overrun, including a Final Cost Line Item budget, to enable any closeout deobligation or obligation of additional funds in National Emergency Management Information System,
 4. certification that reported costs were incurred in the performance of eligible work, and that the approved work was completed, or if not, an explanation as to the final status of the project and why the project was not completed,
 5. confirmation that the mitigation measure is in compliance with the provisions of the FEMA/State/Tribe Agreement and this approval letter,
 6. a memo from the Sub-recipient addressing how each required environmental and special programmatic condition was met (including attachment of any required documentation),
 7. submittal of all required documentation relative to the specific project type, such as acquisition/demolition, or elevation, including all necessary data to close the project in the Property Site Inventory in FEMA's Hazard Mitigation Assistance grant systems.



DRAFT

BONNER COUNTY EMERGENCY MANAGEMENT

1500 Highway 2 Suite 101, Sandpoint, Idaho 83864
Phone (208) 265-8867 Fax (208) 263-9084

August 29, 2023

MEMORANDUM

Emergency
Management
Item #2


To: Commissioners

From: Bob Howard
Director Emergency Management

Re: Grant Administrator

Description: Bonner County has been awarded an All-Hazard Mitigation Grant, Award Number 23NONE017 from the Idaho Office of Emergency Management funds and is a sub-grantee of the Idaho Office of Emergency Management; and Bonner County is required per grant guidance to maintain all grant records, documentation, and prepare and submit quarterly reports to the Idaho Office of Emergency Management.

The Director of Emergency Management is the designated single point of contact for this grant for Bonner County.

Legal Review: Approved by legal: 

Distribution: Original to BOCC
Copy to Bob Howard & Cameron La Combe

A suggested motion would be: **Based on the information provided, I make a motion to have the Director of Emergency Management as the designated single point of contact for this grant for Bonner County.**

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman

DRAFT
RESOLUTION NO. 23 - 266

EMERGENCY MANAGEMENT

**Appointing the Director of Emergency Management as the
Grant Administrator**

WHEREAS, Bonner County applies for and receives All-Hazard Mitigation Grant funds and is a sub-grantee of the Idaho Office of Emergency Management; and

WHEREAS, Bonner County is required per grant guidance to maintain all grant records and documentation and prepare and submit quarterly reports to the Idaho Office of Emergency Management; and

WHEREAS, The Director of Emergency Management is the designated single point of contact for grant management for Bonner County.

NOW, THEREFORE, BE IT RESOLVED, the Board of County Commissioners appoints the Director of Emergency Management as the Grant Administrator to prepare, sign and submit quarterly reports for the 2023 All Hazard Mitigation Grant Award number 23NONE017 in the amount of \$43,201.21

The foregoing was duly enacted as a Resolution of the Board of County Commissioners of Bonner County, Idaho, on the 22nd day of August 2023.

BOARD OF BONNER COUNTY COMMISSIONERS

Steve Bradshaw, Chairman

Asia Williams, Commissioner

Luke Omodt, Commissioner

ATTEST: Michael W Rosedale

By _____
Deputy Clerk



DRAFT

Bonner County

Board of Commissioners

Steve Bradshaw

Luke Omodt

Asia Williams

August 29, 2023

MEMORANDUM

BOCC
Item #1

To: Commissioners

Re: Lakeland Joint School District #272 L2 Certification Extension Request

Description: Lakeland Joint School District #272 is requesting an L2 Certification extension request to September 11, 2023. This will allow for the calculation of average daily attendance for the purpose of a potential levy request.

Distribution: Original to BOCC Office
Copy to Auditor's Office
Email: jessica.grantham@lakeland272.org

A suggested motion would be: Mr. Chairman based on the information before us I move to approve Lakeland Joint School District #272 L2 Certification extension request.

Recommendation Acceptance: yes no _____ Date: _____
Commissioner Steve Bradshaw, Chairman



DRAFT

Lakeland Joint School District #272

15506 North Washington St.

Rathdrum, Idaho 83858

208.687.0431

August 14, 2023

Bonner County Auditors Office
1500 Highway 2, Suite 336
Sandpoint, ID 83864

Dear Board of Commissioners,

The Lakeland Joint School District #272 would like to request an extension of the September 11, 2023 date for having our tax levy information submitted to the County. Our board may authorize an emergency levy that requires counting the average daily attendance during the first week of school. We are starting school on September 5, 2023 this year and will use the first three days of school for our enrollment counts. We anticipate that our Board of Trustees will meet on or before September 8th to consider the potential emergency levy. We would therefore like to request an extension until September 18, 2023.

Sincerely,

Jessica Grantham
Chief Financial/Operations Officer
Lakeland Joint School District #272



DRAFT

Jessi Reinbold <jessi.reinbold@bonnercountyid.gov>

Agenda Items

Item #1

Asia Williams <asia.williams@bonnercountyid.gov>
To: Alisa Schoeffel <alisar.schoeffel@bonnercountyid.gov>
Cc: Jessi Reinbold <jessi.reinbold@bonnercountyid.gov>

Tue, Aug 22, 2023 at 6:16 PM

Discussion review decision regarding requiring septic/sewer permits prior to building location permits